H. Olney 1221 Evergreen Park Dr SW, F7

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**Highlights of Qualifications:**

C# • Visual Studios 2017 • Windows 10 • Github • C++ • SQL Server 2017 • Apple OS • Data Analysis • PHP • Microsoft Office • Outlook • Data structures • HTML • Adobe Photoshop • Google Drive • Databases

**Experience:**

* Cataloged and maintained the extensive inventory of checkout equipment
* Regular troubleshooting and management of data security
* Created and implemented a detailed inventory and ID tagging system for the circulation items.
* Conducted video monitoring, patrols, personnel and vehicle searches and escorts
* Sales, stocking, shipping and receiving, inventory, assisting with paperwork
* Instructed basic handgun shooting and safety protocols of handling firearms as an assistant Range Coach.
* Performing mild maintenance on his house, assisting with technological difficulties, running errands, and helping the client adjust to his new location.
* Assisted with CCW classes during range time, firearms handling and shooting instructions
* Was an assistant Range Coach, and Range Master for various qualifications
* Handled a letter processing machine, cleared jams, sorted mail and packages, and moved equipment
* Performed armed and unarmed details, crowd control, bag checks and persons searches, alcohol control, weapons search and removal
* Provided a professional security presence.
* Video monitoring, payout verification, money and contractor escorts, observation, customer service, perimeter checks, suspicious vehicle checks, stray animal containment, and management of inebriated or disgruntled customers.
* Built, maintained, tested, and troubleshot helicopter engines
* Conducted the receiving and issuing of engines to squadrons
* Managed a crew of 5 daily, sometimes managing a shop of 20
* Utilized administrative and mechanical paperwork using USMC-specific computer applications
* Maintained hazardous materials handling, as well as tool inventory control
* Conducted job counseling of junior coworkers, training of junior
* Performed regular upkeep of multiple collateral duties – additional duties assigned to various workers in the shop related to the functionality of the shop
* Secured a compound, and an off-hours base gate
* Performed manual labor as needed, aiding in construction
* Focused on the mental and emotional well-being of junior coworkers

**Work History:**

Student Library Assistant St Martin University Library 2016 - 2019

Armed Nuclear Security Officer Pacific Gas & Electric 2012 - 2013

Sales Representative Old West Shootery and Supply 2011 - 2012

Personal Assistant Eureka, CA 2011 - 2011

Adjunct Assistant West Coast Firearms Training 2010 - 2012

Clerk United States Post Office 2010 - 2010

Security Guard Pacific Coast Security 2010 - 2010

Security Guard Cher-Ae Heights Casino 2009 - 2009

Marine \ T58-GE-16 Mechanic United States Marine Corp 2003 - 2008

**Education:**

* St Martin's University, Lacey, WA Bachelor’s Degree
* Gateway Community College, New Haven, CT 11 credits
* College of the Redwoods Eureka, CA 49 credits
* Thomas Downey High School Modesto, CA Diploma